# Not JUST Back to School Outreach & Promotion Tutor.com

Educate Engage Empower Follows (Allegands) 18 Modul? 18



# First Step: Staff Training



- Live Homework Help
  - Public Trainings 2x each Month
  - Register on Client Resource Center
  - ALL Staff Should be Trained





Creative Idea:
Join Client Connections!

# First Step: Tell the Community!

Getting Started Guide W

Get started or relaunch your program! Use the planning tools below.

Step 1 - Plan It!

Media Article Templates TNEW! Outreach Check List W

Digital Postcards | NEW!

Newsletter Article Templates L

Announcement Templates L

Press Release to Local Papers

Pitch an Idea to Local Cable Stations

Submit to Student Newspapers

**Newsletter Articles** 

## Get on the Morning Announcements

#### Student Focused Newsletter Article

Get your HOMEWORK done. Get Back to Your LIFE!

"Now it doesn't take me 3 hours to finish my chemistry homework" 10th Grade Student

Tutor.com can help you get your homework done, write your paper or study for your test so that you can get back to doing the things you love. Don't get frustrated and don't stay stuck. Instead, log on to Tutor.com through [LIBRARYNAME] to get the help you need, right when you need it. Tutors are available [DAYS&TIMES].

Students (and parents!) can get help for any kind of academic question in math, science, English, social studies and writing. The tutors work with students in kindergarten through 12th grade and even AP level class work and intro-level college coursework. Connecting with a tutor is easy. You just need a library card and a computer or mobile device with internet access. Just point your browser to [LIBRARYURL]. Connect. Learn. Go.

#### **Personalized Student Support**

Extends the Learning Day.

**Builds Confident Learners.** 

"I feel more confident at school after using this program and my grades have drastically

-11th Grade Algebra Student

To learn how your students can access Tutor.com, please contact:

www.YOURLIBRARY.com

Your Library contact information here

tutor.com

Accessible From Anywhere.

Students sign in at [INSERT URL] to connect with a tutor. All they need to

Creative Idea: **Student Success Stories** Speak the Loudest



# First Step: Website Prominence

#### Step 2 - Link to It!

Prominent links on your website are the most important step to success.

Website Placement Guide ☑ Graphics for Student Center ☐ Graphics for Adult Ed Center ☐ Wallpaper for Students ☐ Wallpaper for Adults ☐ Desktop Icon ☐ Monitor Strip ☐

# They Won't Look Too Deep

- Suggestions from Client Care
- Use Graphics, not just words
- Special Links for Each Audience



#### WEBSITE PLACEMENT GUIDE Step 1: Make It Your Desktop! Encourage in-library usage by promoting the service right on your library's public access computers. Use our desktop wallpaper and accompanying icon on any in-library computer terminals where patrons work on homework, attend literacy classes, prepare for the GED or search for a new job. We have 4 different screen resolutions from which to choose, All are available on the Client Resource 1280x800 desktop wallpapers and accompanying desktop icon Step 2: Link to It Everywhere! Tutor.com is a service that can benefit every library card holder, regardless of age. Make sure your links are easy to find and in all relevant places: Tutoring: Children's, Teens, Teachers and Homework Help pages · Adult Literacy and GED: Online Resources, Reference and Home pages Career Center: Online Services, Adult Reference and Job Seekers Resources pages Tutor.com Client Service Managers review and analyze client websites on a regular basis. We've learned what works and what can cause confusion for patrons. If you would like us to suggest specific placement based on your website layout, please let us know. We love to help in any way we can. Step 3: Make It Visible! Use Graphics from the Client Resource Center to make your links easy to spot. If you are not using one of our newest graphics, consider updating. They'll match the theme of your other Tutor.com promotional materials and make it easier for patrons to find the links on your site. Always try to keep links "above the fold" so that patrons do not have to scroll down to find them **YOUR LIFE IS**

Creative Idea:
Enhance with Demo Videos

# Basic Steps - Post It!

# **Everywhere They Go!**

- •Over 95% of Use is Remote
- Mobile Use Grew Over 800%
- Community Centers
  - Churches
  - After School Care Centers
  - Bus Stops
  - Laundromats
  - •Football Fields!
- Change The Theme Periodically



Creative Idea:
Put It on a Pizza Box

Step 3 - Hang It Up!

Student Tear-Away Flyers L

over your community!

Table Tents LNEW!
Student Posters L
Student Flyers L

Display the customizable materials all

# Basic Steps - Show It!

# Show It Off To Everyone!

Demos at the Schools

**Demos at Community Groups** 

**Demos at Festivals** 

Demos to the Mayor

Screen Savers

**Lobby Monitors** 



For any question

Can you help me

I don't

understand

Newton's 1st

Law of Motion?

Geometry proofs are killing me!

Footer

Step 5 - Show It Off!

Use these tools to show off the service! Create your own video!

Parent/Teacher Presentation Student Presentation 🔽

Video Inspiration List W

Algebra Session Video

Earth Science Session Video

Practice Classroom Link

Which is the

atomic mass?!

Can you read my

essay for this scholarship?

I need help

diagramming.

Tutordotcom YouTube Channel

Creative Idea: Send Videos to Teachers

# Basic Steps - Tweet It!

# Post It! Pin It! Blog It!

## Step 6-Blog It! Tweet It!

Social media is a great way to inform your patrons about library programs.

Focus on Blogging 🕏

Focus on Craigslist 🕏

Focus on Facebook

Focus on Pinterest T NEW! Focus on QR Codes To NEW!

Focus on Twitter

#### FOCUS ON: Blogging

Promote, Engage, Connect.

Welcome to the Tutor.com Social Media Guide Series. We hope these guides help the most of the social media tools available to your library. Here are some ideas an to make the most of your blog to promote your programs and services; engage you and, connect with your colleagues.

#### Promote

When people think of libraries, one of the first things that come to mind is books! This simple idea can lead to countless blog post ideas that promote your inventory to the public. By posting a review or summary about new or popular books in the library you are publicizing the hot ticket items you have to offer. Carnegie Library of Pittsburgh has a great blog, Eleventh Stack, where they discuss a wide variety of things, including books recently on their reading lists.

Success stories are one of Tutor.com's favorite types of posts. We love sharing those who have used our service and see great results! This concept can translate well to your library's blog by featuring some of your very own. Perhaps someone took a knitting class to great results or found out how to utilize the career resources and got the job. These types of stories not only showcase the benefits of the library, but also expose readers to all the different programs your library has to offer.

One of the most popular ways to generate excitement about your library's blog is to feature those who utilize your services. Should a class trip visit the library to learn more about research tools you have available, you then have a great opportunity to snap some photos and speak with the teacher and post it on your blog. Featuring members of the community will trigger people to seek it out, and if they like what they see they'll keep coming back! Just remember not to feature pictures of minors without parental



re often than not, I am please on read books that are as well ing something in the new, I must believe the



#### FOCUS ON: Twitter

Promote. Engage. Connect.

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#### Promote

Twitter moves very fast. Your followers could easily have 30 new tweets every minute or so people they follow. While that may make seem like it's easy to get lost in the shuffle, it also consistently post - so don't be shy about tweeting five or more times a day! Tweeting out at interesting and relevant that may also be something your followers would like, keeps your l it with them, that's what Twitter is for!

A great way to promote your library and the different programs you offer on Twitter is to create tweets. A segment such as "Tips @ 6" or "Tip of the Day" will allow you to develop content your followers eye. Plan ahead for what your tip will be that week/day and you can make it going on at your library.

Have a book club meeting coming up this week?

"Tips @ 6: Did you know we have a fiction book club? Stop by this Tuesday at 7pm to jo Other tweets can simply pull from your library's programs:

"Tips @ 6: Stuck on homework? Our Library offers Homework Help everyday from 2-1 "Tips @ 6: Unsure of what to read next? Check out our latest staff recommendations a



ree Computer Classes 4:15 - 6 Wednesdays "Bridgeport Library. Call Sharaya Smith 203 576-7778 to register. bit.l

des a platform for all users to tweet at each other. This is a great tool in order that might not know what resources you offer. By tracking students or patrons that you follow

should they ever voice that they need help with homework or don't know what to read next. Simply reply to their tweet and respond back how they can use the library to their benefit.

One of the great things about Twitter is that you are able to search specific terms to see who is talking about what. A smart term to track is your library's name or town. People who don't follow you might not know your library has a twitter page set-up, so what better way to let them know than when they tweet something about the library itself



#### FOCUS ON: Facebook

Promote. Engage. Connect.



Welcome to the Tutor.com Social Media Guide Series. We hope these guides help you make the most of the social media tools available to your library. Here are some ideas and examples to make the most of your blog to promote your programs and services; engage your community; and, connect with your colleagues.

#### Promote

Whether you have an event coming up, a new resource to share or just want to remind your community of all the library has to offer, Facebook will help you get the word out. Every time you post something, all of your followers will see





Remember to use the Facebook Events section to share program dates and times. After an event, share photos

Promoting on Facebook doesn't have to just be for special events or happenings around the library. You can use the page to simply let your audience know about the resources you have to offer. From posting about the free homework help to the new books available in your Junior's section. posts like these are a great way to keep your page up to date and your audience informed!







ABC Public Library @abclibrary

15 Dec

Need last minute help with a term paper? Online tutors to help you avail daily 3- 10 pm lhh.tutor.com/?ProgramGUID=8...



AskRI.org @Ask\_RI

22 Jul

Happy Pi Approximation Day! Tutor.com can help make sure your geometry doesn't get too rusty! pic.twitter.com/pPlcRu2YaO

View photo



ClevelandPubLibrary @Cleveland\_PL

24 May

Don't let your finals get you down, we can help with tutor.com. Connect to a live tutor for FREE! ow.ly/kZ8r4

CMPL @CMPLTweets

4 Sep

Happy 1st day of school! We have online homework help resources at cmpl.org/ResearchHomewo...



Char Meck Library @cmlibrary

18 Dec

Need homework help? These online tutors work thru the problem w/you. Avail 4pm-12am w/ #cmlibrary card ow.ly/fLULp ^jd

@tutordotcom

CollierLibrary @CollierLibrary

21 Aug

High-Quality Targeted Tutoring...

Every session with a tutor is live and on-demand

Tutors only work with one... fb.me/2z13SzsJL

16 Jan

LA County Library @LACountyLibrary Homework, homework, homework. Need help? Chat with live online tutors w your lib card. 3 - 10 pm. ow.ly/qSrmd



Cypress Park Library @CypressParkLAPL

4 Apr 12

You've got homework? We've got help. Free online help from real tutors. Grade @ Cypress Park Branch Library instagr.am/p/JAmQRuga-X/



DC Public Library @dcpl

Happy Back to School day! Find learning and tutoring resources ... and some fun reads for your downtime, too, ow.ly/oh6AH



Library Foundation @LibraryFoundLA

15 Jan

Did you know that @LApubliclibrary offers free online tutoring for K-12 students and adult learners every day? Ifla.org/blog/live-home...



OCLS @oclslibrary

30 Aug

Get homework help from a FREE live online tutor, available 2-11 p.m. everyday w/Tutor.com. Free w/OCLS Lib Card. bit.ly/PMwJIA



Park Ridge Library @prpl

12 Sep

With my library card, I can use tutor.com for free! The site offers live homework help that is avail pinterest.com/pin/1948511213...



San Rafael Library @SRPublicLibrary

It's back-to school we go! Don't forget the oodles of **online** resources we have for students to help with homework! srpubliclibrary.org/homework/



Solano Library @SolanoLibrary

5 Apr

Got weekend homework? Free online homework help every day 1-10pm. From our website solanolibrary.com, click link in lower right corner.



Vernon Area Library @VernonLibrary

1 Dec

@cristy barrera Check your library's website for Tutor.com—live homework help until 11pm every day online or via the app.

View conversation



Warren-Newport PL @WNPL

20 Aug

BTS Tip #2: Use @tutordotcom for expert online homework help with many subjects. Available @WNPL's Databases page: bit.ly/180tl8S



2/4/2015 Footer 8

# September

## **Focus on Back to School**

Attend Open Houses Email Teachers

#### **Featured Resources**

Letter to Schools - Principals, Counselors Program Cards with Library Cards

## **Celebrate: National Hispanic Heritage Month**

Presentation en Español Spanish Posters

## **Contest: Punctuation Day Raffle**

Collect English-Grammar Transcripts



#### Email/Letter to School

Can be sent to administrators, teachers, counselors or school librarians

Dear [SchoolStaffMember]:

YOUR PROGRAM NAME is excited to announce that we now offer free academic resources and tutoring from Tutor.com! Can you help us spread the word? All students in grades K-12 with a library card can use the service to get help with homework, class projects, papers and test preparation. We would like to help your students be better prepared for class each day by providing one-to-one assistance right when they need it most, at homework time. Tutor.com helps you help your students by:

#### 1. Providing Personalized Student Support On-Demand

Every Tutor.com session is one-to-one between tutor and student. There is no appointment needed and they can access the service from home. Your students get help with their own specific questions or assignments—right when they need it.

#### 2. Extending the Learning Day

When the bell rings at the end of the day, learning does not have to stop. When students are struggling with homework after-school and on the weekends, our tutors are available to help. Tutors are available Days&Times.

#### 3. Engaging the Student One-toOne

Tutor.com is a company committed to education. They will not provide homework answers to your students, but instead engage the student in learning.

4. Impacting Student Achievement



## October

## **Focus On College Prep**

SAT/ACT/PSAT Testing
College Application Essays

#### **Featured Resources**

Flyers for Webinar for Educators
Brochures at Parent/Teacher Night

## **Celebrate: Computer Learning Month**

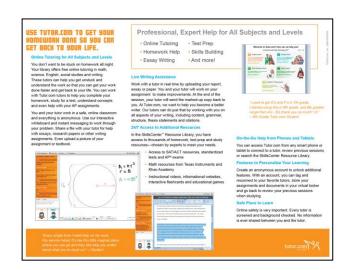
Cross Promote with Computer Classes Computer Literacy on SkillsCenter

## **Contest: Teen Read Week Raffle**

Collect English-Literature Transcripts



www.tutor.com/libraries/educator-webinar





## November

## **Focus On Report Cards**

Send Materials to Schools Write a Blog Post

#### **Featured Resources**

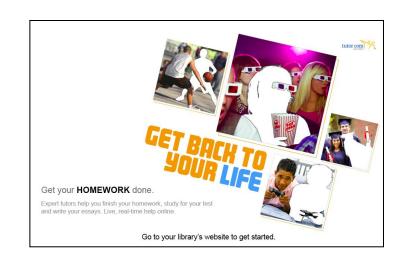
Digital Postcards at Report Card Time Monitor Strips on Computers

## **Celebrate: Thanksgiving**

Create a Wall of Thankful Comments

## **Contest: Chemistry Week**

Collect Science-Chemistry Transcripts









## December

## Focus on Social Media

Twitter & Facebook Blogging

## **Featured Resources**

Tutor.com Social Media Guides Request for Funding Brochure

## Celebrate: National Haiku Poetry Day

Tweet a Haiku about Tutoring

## **Contest: Bill of Rights Day**

**Collect Social Studies Transcripts** 





Help your whole comr



# **January**

## Focus on resolutions to do better

Improve Grades
Get GED
Find a Job

#### **Featured Resources**

Press Releases Newsletter Articles

## **Celebrate: Financial Wellness Month**

Promote Library as \$\$ Saver

## **Contest: I Have a Dream Essay**

Best Essay with WriteTutor Session

## News Articles – Examples & Ideas



Social media tools are great to stay connected with current patrons. But how do you reach those who are unaware of the library and its resources? One option: Your local newspaper.

Reaching your community with a captivating article on online resources or new service additions generates interest and increases awareness about library services. Articles allow you to elaborate on a topic more than a poster or flyer around town would and captures readers' attention when they are looking to find out new information. These days, most local editions have both a print and online version and having your article published on both ensures you will reach all of the papers' readers.

So whether you are submitting an article to be published or contacting a reporter to generate a story, utilizing the local press will help to widen the library's reach in the community. To help you get started and to inspire some ideas, below we have provided some suggested topics for articles and examples other libraries have used in the past.

#### **Headlines and Topics:**

- · "Stuck on homework? Find help at the library."
  - Write about the launch of your Tutor.com program.
- "Get ready for back to school with the library"
  - Submit an article summarizing the back to school resources your library provides to the families in the communities.
- "Don't break your back to school budget. Utilize library resources."
  - Summarize how utilizing the SkillsCenter resources from Tutor.com can help refresh students' minds without breaking the bank.
- "Prepare for the [SATs/GREs/etc.] at the library"
  - Recap the test prep and study resources available for teens, college students and adult learners during PSAT, SAT and midterms and finals time.
- . "Want library services on your phone? There's now an app for that."
  - Announce new Tutor.com product launches, like our mobile HTML5 site and iOS app Tutor.com
     To Go!
- "Library resources you can use from home"
  - Outline the digital resources at your library that patrons can use from the comfort of their home.
- · "Get ready for college applications with library services"
  - Create an article that lists the different services available for students applying to college.
     Whether its research help or essay writing tutors from Tutor.com.
- "Looking for career help? Look no further than the library."
  - o Inform recent graduates or those looking for a new career about the career services your library has to offer.

#### **About Tutor.com:**

Tutor.com is the world's largest and highest-rated online learning service. The Tutor.com community of more than 2,500 professional experts has delivered more than 9 million one-to-one tutoring and professional development sessions in a proprietary online classroom optimized for learning, since 2001. Tutor.com powers tutoring and homework help programs for the Department of Defense; school districts across the country; colleges and universities; the states of

**January Tweet:** (Your library) can help you fulfill your #resolutions! Learn Better with @tutordotcom free through (link).



# February

**Focus on Standardized Test Preparation** 

SAT/ACT Spring Testing End of Year Papers

#### **Featured Resources**

Parent/Teacher Presentation Table Tents in Study Areas

**Celebrate: Youth Leadership Month** 

Recruit your Teen Advisory Group

**Celebrate: National PTA Founders Day** 

Present to PTO/PTA Groups

**Contest: Valentine's Day Comments** 

Best Short Essay on Why <3 Tutor.com

Helping Your Student
Get Homework Done
and
Get Back to Life

[Insert Library Name]





# Questions?





Thanks for this program it is very helpful and i can't wait to take my quiz tomorrow b/c the tutor made everything so clear and easy to understand!!!

# **Lasting Impressions**

Change Posters Flyers Periodically Billboards and Bus Ads Bookmarks at Circulation Desk Create MARC records for Tutor.com Add Tutor.com to Your Mobile App Setup Regular Tweets Utilize Graphics and Wallpapers **Cross Promote** 

# Your Tutor.com Team



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Thank You!