

# Essay Prep Sheet

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Subject: \_\_\_\_\_ Essay due date: \_\_\_\_\_

**Outlining is an essential part of the essay process, and it saves you time in the long run!  
Use this sheet to organize key ideas and information.**

## Introduction

*What is your main argument? (Can you summarize it in a sentence?)*

*Brainstorm a first sentence that will grab your reader's attention.*

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## Main Body

*Come up with three points that support your main argument and use specific examples to illustrate each one!*

Paragraph 1

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Paragraph 2

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Paragraph 3

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## Notes

*Write down any thoughts or questions you have for your tutor.*

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## Conclusion

*Sum up your argument and consider what additional exploration of your topic might look like.*

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